

Raise Your Visibility & Value

Visibility Activity Map (with example activity)

What is my activity?	How frequently will I perform this activity?	When will I start?	What is my first step?	What risk exists in making progress?	How will I address this risk?
<p>My boss is not located in the same office as I am located. I will meet with her on a recurring basis to discuss my career development</p> <p>.</p>	Quarterly	Q2 – May	Contact my boss by Friday to suggest this idea and gain her support.	My boss has to cancel a quarterly meeting due to a scheduling conflict.	Immediately reschedule the meeting at the earliest possible time. Ensure these meetings happen!